

Job Title: Principal

Reports to: Superintendent, Assistant Superintendents, and Executive Directors

Salary: North Carolina Principal Salary Schedule

Qualifications: Master of School Administration Degree; NC Principal License;
Successful experience as an Assistant Principal

Job Responsibilities:

- Implement and manage the school's academic program in a manner consistent with the district's mission and vision.
- Guide the development and consistent implementation of high quality rigorous standards based on academic curriculum.
- Help develop and implement instructional programs, structures, and decision-making processes that support the vision, mission, and instructional philosophy of Pitt County Schools.
- Lead the faculty in continually improving the consistency, continuity, and quality of the school's instructional methods and materials.
- Recruit, supervise, support, evaluate instructional staff: b) Support teachers in using student achievement data to reflect on teaching practices and make formal and informal decisions about instruction. c) Create systems to provide ongoing feedback following the district's NCEES evaluation schedule d) Collaboratively plan, implement, and support professional development of instructional staff as part of the strategic plan e) Nurture and promote teacher leadership in support of the district's mission and vision and continued growth and sustainability.
- Work with the faculty to establish and commit to clear student achievement goals and provide direction and encouragement to all instructional staff in the accomplishment of goals.
- Be directly responsible for evaluating student learning: supervise the collection and analysis of multiple sources of data and employ the results to continually improve learning and engagement among all students.
- Build strong relationships with parents, families, and the community.
- Establish and facilitate a shared leadership and management culture with a system focused on results.
- Ensure equity and high expectations across the school.
- Collaborate with all departments to maintain and improve the facility and learning environment.
- Other duties as assigned by the Superintendent.